

Mr P Walker BSc (Hons) – Headteacher
Mr R Vaughan – Chair of Governors

Crofton Academy
High Street
Crofton
Wakefield
WF4 1NF

13 April 2021

Dear Parents/Carers

YEAR 10 VIRTUAL PARENTS' EVENING
THURSDAY 22 APRIL 2021 5:00 PM-8:00 PM

I would like to offer you the opportunity to meet your child's subject teachers virtually at our Year 10 parents' evening. Due to the continued restrictions and guidance, this evening will be held virtually, but will follow the same protocol that face to face parents' evenings have done in previous years.

An appointment system will operate for this parents' evening. These appointments can be made using our on-line booking system (please see the attached sheet for more details and how to book) which will open at 12.00 pm on Wednesday 14 March and close at 4.00 pm on 21 April. Slots are available on a first come first served basis.

In order to access the parents evening, you will need a suitable device. We expect all parents to book an appointment. If you are unable to do so, please contact admin@croftonacademy.org.uk.

As the appointments are virtual, there will be an allocated time for each appointment. Each appointment is four minutes long. At the end of the four minutes the system will end the virtual call to allow the teacher to move to the next appointment. This is determined by the system. We recommend logging onto the system prior to your booked time, this will ensure that you do not miss any of the time you have been allocated.

If you have any questions, you can contact school via email at admin@croftonacademy.org.uk.

Yours faithfully



Mark Wiles
Year Leader

