

**Mr P Walker BSc (Hons) – Headteacher**  
**Mr R Vaughan – Chair of Governors**

**Crofton Academy**  
High Street  
Crofton  
Wakefield  
WF4 1NF

20 July 2021

Dear Parent/Carer of

It was lovely to see our Year 6 into 7 pupils in school on Induction Day and for them to start to get to know the school. I hope they enjoyed their day. We look forward to meeting those pupils who were unable to be with us on Induction Day when Year 7 attend their first full day on **Tuesday 7 September** (8.45am – 3.00pm).

**Google Classroom:**

We have now established a Google Classroom for your child's Year Group. Year 6 pupils who attended the Induction Day have had a brief session on using Google Classroom, however, all pupils will be able to access Google Classroom using the information provided in this letter. I have included details below and attached the following:

- Advice of pupil email and Google Classroom code
- Google Classroom Code of Conduct
- Google Classroom Guide

Google Classroom Name:

**Class of 2026 - Mr Miller's Year Group**

Google Classroom Code: [CONTAINED IN INDIVIDUAL LETTERS]

Your son/daughter will need to sign in with their school email account which is configured as follows:

Their password is: [LETTER WAS PERSONALISED]

The attached link gives further details on how to access Google Classroom if you need any help:

<https://support.google.com/edu/classroom/answer/6072460>.

**School Email Address:**

Year 6 pupils can also access their new school email account through Google Classroom by clicking on the 9 dots in the top right hand corner of their Google Classroom home screen and selecting Gmail. Please note, this is a school Gmail account. Pupils who already have a personal Gmail account will need to sign in as a different user on their device and then switch between personal and school accounts as necessary.



Google Classroom and Gmail can be accessed on a desktop PC, laptop, tablet or Smartphone. Apps for Google Classroom and Gmail can be downloaded from the app store. In addition, school Gmail can be accessed via the desktop browser or configured within a smart device email settings.

I have also attached a Google Classroom Student Guide and our Google Classroom Code of Conduct. Mr Miller, Year Leader will use Google Classroom over the next few weeks to keep in touch with the year group prior to them joining us in September. It would be great to see all the year group signing in to the Google Classroom and keeping in touch over the summer break.

If you have problems with accessing Google Classroom please contact [admin@croftonacademy.org.uk](mailto:admin@croftonacademy.org.uk) and mark your email 'FAO Mr Miller'.

**Numeracy Activities:**

A selection of numeracy problems and challenges are included for your child to work on over the summer holiday. Once complete, parents/carers can check the work against the solutions, found in the Transition section under the 'Parents' tab on the school website [www.croftonacademy.org.uk](http://www.croftonacademy.org.uk).

**Summer Reading Challenge:**

Choose 3-4 activities from the Reading Challenge grid provided in this pack and bring evidence of them to your English teacher in the first week. Your English teacher will award Epraise points if you impress them! Present your work in an interesting and effective way, but remember to check your spelling, punctuation and grammar of anything you write.

**Lexia:**

An additional information sheet is included within this pack about our Lexia Transition Activities. All pupils are expected to work on the Lexia Power Up program during this transition period.

Lexia Username:

Lexia Password:

Check out the information on the Transition page of the school website – we will add updates to this page as necessary.

As always, if you have any questions about the transition process, please contact the school using the admin mailbox [admin@croftonacademy.org.uk](mailto:admin@croftonacademy.org.uk) marking your email 'FAO Mr Miller' and we will endeavour to reply as soon as possible.

Yours faithfully



Mr L Hardcastle  
Deputy Headteacher – Crofton Academy